

## Application Form for Administrative Service Summer Internship Programme 2021 in the Government of the Hong Kong Special Administrative Region

Notes:

- (a) Applicant should complete one application form for each intern vacancy in the Government.
- (b) Please complete the form in block letters and in black ink.
- (c) Applicants are required to submit two essays of no more than 300 words each (one in Chinese and one in English) on why you apply for this Programme and what you want to achieve from it.
- (d) Please ensure that the information provided is accurate. If there is insufficient space, please give details on a separate sheet to be attached to the application form.
- (e) Your application may not be considered if you fail to provide the requested information.
- (f) The information provided will be used for recruitment relating to the Administrative Service Internship Programme and other employment-related purposes.
- (g) For correction of or access to personal data after submission of the application form, please contact the Administrative Service Division of the Civil Service Bureau (email: [csbasd@csb.gov.hk](mailto:csbasd@csb.gov.hk)).

(Please affix your recent photo here)

Candidate No. \_\_\_\_\_  
( \_\_\_\_\_ Official use only )

Title of Intern Vacancy Applied For	<b>Administrative Service Summer Intern</b>	Department (Division/Section)	<b>Administrative Service Division, Civil Service Bureau</b>
-------------------------------------	---------------------------------------------	-------------------------------	------------------------------------------------------------------

<b>Personal Particulars</b>			
Name _____ ( Chinese )	_____ ( English )		
Hong Kong Identity Card Number _____ ?	Sex	Male <input type="checkbox"/>	Female <input type="checkbox"/>
Are you a permanent resident of the Hong Kong Special Administrative Region?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Contact telephone number _____	E-mail address _____		
Address _____			

( _____ ) Academic Attainment (in chronological order )			
( : ) Institute/Issuing Authority (e.g. Hong Kong Examinations and Assessment Authority)	( / / ) Date Issued (DD/MM/YYYY)	( : )# Qualifications (e.g. Hong Kong Diploma of Secondary Education Examination)	( : , , , ) Subjects Passed and Level Attained (e.g. Grade, Pass, Credit, Class, Division, Major, Minor, etc.)

\* Please delete where inapplicable

# Please attach copies of relevant documents for verification.

( ) Education (in chronological order )				
/ /	/		#	( / )Date (MM/YYYY)
Schools, Colleges, Universities, etc. Attended/Attending	Faculty/Major Area of Study		( : , )	